



**LANDLORD REFERENCE**

I \_\_\_\_\_, hereby grant permission for you to release information requested below.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**TO WHOM THIS MAY CONCERN:**

The person named above is a Applicant for a dwelling unit at the Manchester Housing Authority. One of the requirements of our tenant's selection plan requires verification of information about all members of families applying for an apartment in our complex. To comply with this requirement, we ask your cooperation in supplying information on the tenant history of the family referenced above. This information will be used only in determining approval of this family's application.

Dates of Applicant's Tenancy: From \_\_\_\_\_ To \_\_\_\_\_

Rent Payment:

- A. Is/was applicant current on rent? \_\_\_\_\_
- B. Has/Had applicant ever been late? \_\_\_\_\_ If yes how many days late? \_\_\_\_\_
- C. Have /had eviction proceedings ever been implemented for nonpayment of rent? \_\_\_\_\_

Caring for the unit:

- A. Does applicant keep the unit clean? Yes \_\_\_\_\_ No \_\_\_\_\_
- B. Has/had applicant damaged unit? Yes \_\_\_\_\_ No \_\_\_\_\_
- C. Was the unit damaged more than once? \_\_\_\_\_ How costly each time? \_\_\_\_\_

Miscellaneous:

- A. Does/Did the applicant permit persons other than those on the lease to live in the unit? \_\_\_\_\_
- B. Has/had the applicant or family members damaged or vandalized the common areas? \_\_\_\_\_
- C. Does/did the applicant interfere with the rights and quiet enjoyment of other residents? \_\_\_\_\_
- D. Has/had the applicant given any false information? \_\_\_\_\_
- E. Would you re-admit this applicant ? Yes \_\_\_\_\_ No \_\_\_\_\_, If no, \_\_\_\_\_ explain \_\_\_\_\_
- F. Did the resident give a thirty day written notice to vacate ? Yes \_\_\_\_\_ No \_\_\_\_\_

Signature \_\_\_\_\_ Title \_\_\_\_\_

Date \_\_\_\_\_